

Monroe County Climate Action Plan Advisory Committee Meeting Minutes
Monroe County Fleet Center / Zoom
February 5, 2023 (3:30 – 5:00 PM)
Drafted: February 22, 2024
Approved: March 4, 2023

Members: Matthew O'Connor, John Botelho, Sue Hughes-Smith, Kate Walker, Mike Garland

Absent: Michael Yudelson, Akilah Skerrette-Banister, Rick Milne, Alden Smith, Anna Yatteau

Staff: Clement Chung, & Madison Quinn, MCDES

Guests: Molly Gaudioso, Colliers Engineering & Design; Delaney Demro, Center for Sustainable Materials Management

Attending via Zoom: Lola DeAscentiis; Loretta Morrell, Genesee Valley Audubon Society

Welcome, Introduction and Announcements (Co-Chair O'Connor):

Meeting called to order at 3:32 PM by Co-Chair O'Connor.

Approval of Minutes (Co-Chair Yudelson):

Minutes from the January 8, 2023 meeting approval – motion by Matt O'Connor; seconded by Sue Hughes-Smith. Motion unanimously approved.

Legislative Update (Legislator Hughes-Smith):

None.

Climate Action Plan Phase 2 (All):

1. Schedule Update: Deliverables
 - Feb 5-Mar 1: Stakeholder Interviews
 - March 4: Draft Plan – GHG Section & Topic Highlight Pages
 - March 29: Revised Goals/Actions Section in Draft Plan with narrative
 - April 5: Complete Draft Plan, to be sent to CAPAC
 - Week of April 15-19: (Date TBD) Public Workshop #3
 - May 3: Public input summary
 - May 6: CAPAC Meeting (committee to provide feedback for revisions to draft plan)
 - May 24: Final Plan (revised as directed by Committee)
 - June 3: CAP Committee Letter to Legislature – EPW Committee
 - June 11: Referral to Legislature – EPW Committee
 - July 9: Introduce to full Legislature for adoption
2. Stakeholder Outreach – Aggressive schedule. Late February dedicated to stakeholder conversations (primarily via Zoom, some in person if invited to existing meetings).

We may not reach every stakeholder we want on board, but they will have opportunities to weigh in on the workbook with the online form and with the draft plan at the Public Meeting. Workbook is posted on the Google Drive and will be sent with stakeholder invitations. Language approved to be sent on behalf of County Executive. Draft schedule is on Google Drive and will be updated throughout stakeholder engagement period.

3. Draft Plan Development – working outline shared with the committee
 - Fleshed out more of the language/narrative
 - How the CAP relates to other County plans e.g. CAP Phase I, Plan Forward, Active Transportation Plan, etc.
 - Calling attention to key topics we've been discussing throughout this process
 - Climate migration piece - want to be sure this information is captured for future reference, but may be moved to the Climate Adaptation & Resilience Plan.
 - Slight variation from sectors in Phase I – especially with the Partnerships, Education, and Economy
 - Goals & Strategies section – a lot of the substance is included in the workbook we're using for stakeholder conversations. Bergmann team will incorporate feedback from stakeholders to refine this section.

Committee members are encouraged to provide feedback on this outline, and more information will be provided at the March 4 meeting.

Committee needs to discuss the sunseting of this body in July and what body or structure will take the place of this advisory committee for the Climate Smart Community Task Force, with necessary working groups within the various sectors. Committee members asked that we think about how to best capture the need for staff for implementation and

community engagement for CAP Phase I & II as well as funding resources to put towards these additional assets and actions. Molly added that in the strategies section, we can capture broader strategies for implementation and how the CAP will intersect with implementation of other plans.

RAC could be an advisory committee model with representatives from different facets of the sustainable materials management sector. RAC could be the part of the working group for that sector of CAP Phase II implementation. Possibly the overarching body could be EMC with a CAP subcommittee. An important aspect will be to have the buy in from our political leadership. Staff will discuss with Planning Department what they're looking at for advisory committees as well – make sure we are working together. EMC would have the benefit of bringing in the health department – crucial for advancing environmental health related actions. The Climate Smart Communities Task Force does not need to be an appointed committee. It can be any format agreed upon, customized to the needs of implementation for CAP Phases I and II and could have other departments at the table and technical experts represented.

New Business: None.

Public Forum:

No comments or requests to speak were received.

Next meeting is Monday, March 4, 2023 at 3:30 PM in-person at the Monroe County Fleet Center Building 1 Conference Room. Changes or updates to the meeting venue will be communicated to the committee via email.

Motion to adjourn by Sue Hughes-Smith; seconded by Kate Walker. Meeting adjourned at 4:32 PM.